



**South Central Coast Regional Consortium (SCCRC) Zoom Meeting
AGENDA & DRAFT Minutes
MAY 4, 2018
9:00 – 11:00 AM**

ZOOM LOG IN/CALL IN INFORMATION

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/5795083984>

Or iPhone one-tap (US Toll): +16699006833,5795083984# or +14086380968,5795083984#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 408 638 0968 (US Toll)

+1 646 876 9923 (US Toll)

Meeting ID: 579 508 3984

9:00 – 9:10 Welcome and Introductions—Attendees:

Luann Swanberg, Diane Hollems, Amanda Lake, Margaret Lau, Gayla Jurevich, Paula Hodge, Dave Teasdale, Amanda Burwick, Deanna Hall, Holly Chavez, Audrey Green, Keller Magenau, Robert Cabral, John Cordova, Ann Steinberg, Sarah Rivas, Mary Rees, Laureano Flores, Pat McGuire, Mike Bastine, Julie Samson, Dawn Boulanger.

9:10– 9:20 Approval of April 20, 2018 SCCRC Meeting Draft Minutes [SCCRC Meeting Minutes](#)

No action taken. Luann will review draft minutes and re-send via email.

9:20 – 9:30 New Programs

- Notices of Intent – IT Support Technician Certificate and Technical Writing Certificate (SBCC) and Noncredit certificate of completion for Personal Care Attendant from AHC
- [Regional Program Recommendation Process](#) (on SCCRC website)
- Noted that it is very helpful for the deans to include the appropriate DSN for the industry sector on the Notice of Intent as well as the COE.
- Noted that we need to change the “Draft” or eliminate the logo on the website for this page as it is difficult to read.

9:30 – 9:45 Job Developer Update

- Introduce Audrey Green and her role in the regional project
 - Audrey will initiate monthly check-in calls.
 - An in-person meeting was scheduled for the afternoon of July 20, 2018 following lunch and the regular morning SCCRC meeting. Audrey will attend and facilitate the meeting.
- College/District Status
- Next steps—
 - In-person meeting scheduled for July 20 at the Pierpont Inn, Ventura
 - Luann and Diane will check with Matt Roberts regarding 16-17 Job Developer





funds not utilized as yet.

9:45 –10:00 Retreat Update

- **RESERVATION CONFIRMATIONS – Due May 7**
- June 10-12, 2018 in Cambria (Tentative Plan)
 - Sunday 10:00 – 12:30 pm - CIO meeting
 - Sunday 12:30 – 1:00 pm Lunch for CIO and Steering Committee Only
 - Sunday 1:00 – 5:00 pm – SCCRC SWP Steering Committee
 - Potential Agenda Items:
 - Governance Structure (including terms)
 - Budget Parameters document
 - 18-19 Status
 - Selecting 18-19 Steering Committee meeting dates
 - Discuss setting aside funding in round 3 for discretionary projects that we don't know of yet.
 - Sunday 4:30 Appetizers and networking for everyone attending the retreat. It will be held in the meeting room—Peacock B.
 - Sunday DINNER ON YOUR OWN
 - Monday 8:30 – 4:30 pm – SCCRC Annual Planning meeting (Includes full breakfast and lunch)
 - Potential Agenda Items:
 - Data update (Center of Excellence)
 - Report out from Steering Committee
 - College/District SWP updates
 - Dave Teasdale update
 - Governance Structure
 - Budget Parameters
 - Strategic and SWP Regional Planning process and timeline
 - SWP implementation in review
 - Selecting 18-19 meeting dates, including:
 - SCCRC monthly meetings
 - Job Developers meeting on July 20th
 - K14 career pathway position and new funding meeting – need to schedule date at this meeting
 - AEBG meeting which will be held in Sept. following their Summit.
 - Tuesday 8:30 – 10:00 am – SCCRC Business meeting (Includes full breakfast)
 - Standard Reports
 - Program Recommendation
 - Key Talent Updates
 - SWP Regional Project Updates
 - Tuesday 10:00 – 11:30 am – Constituency Group meetings (Key Talent, CTE Deans, CTE Liaisons, project teams as desired)
 - Tuesday – LUNCH ON YOUR OWN





10:00–11:00 Strong Workforce Program Updates

- LaunchBoard and NOVA updates
 - There has been a recent update to LaunchBoard and information is on the DWM website under SWP tab. There is a webinar on May 10th from noon to 1:00 p.m. that will talk about new features. The state wants us to use LaunchBoard for college and sector data. Margaret said that the supply/demand data was not recently available.
- Update on 16-17 “on-track” spending
 - Most projects have said they are on track for fully expending funds by December 31, 2018. Mary said they have dedicated funding to construction and they are waiting on DSA, and they might need an extension.
- Status of 17-18 Incentive funding into NOVA as well as 17-18 83.5% projects
 - By March 31, technically, all 17-18 projects should have been entered into NOVA. Luann encouraged everyone to make sure they are in as soon as possible.
- Planning and decision making timeline for 18-19 (Review draft spending plan)
 - Luann is working on updating the spreadsheet for 18-19.
 - Diane reported that we have created several draft documents based on discussion from the April 20 fiscal meeting. We are first discussing them with the VCCCD and then will get them out to everyone.

Previous Action Items:

Action Items	Due Date	Responsible Party	Completion Date/Notes
1. Provide quarterly project status update format to colleges/districts on 16-17 SWP Regional projects	ASAP	Luann and Diane	Sent out on March 13 and still collecting information
2. Coordinate a SWP Project Leads meeting		Luann	
3. Coordinate a CTE Deans Zoom meeting		Luann	

New Action Items:

Action Items	Due Date	Responsible Party	Completion Date/Notes
Luann will get the 18-19 “bucket” spreadsheet out.	By 5/18	Luann and Diane	
The RCs will check with the CO about the ability to update 16-17 regional projects in NOVA as well as ask CO about clarification on “SWP rounds” vs. fiscal year SWP allocations.	By 5/18	Luann and Diane	
Need someone from the larger SCCRC group to be the voice of that group to the Steering Committee.	Discussion at Retreat		





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2017-2018/2018-19 Planning and Decision-Making Timeline

MAY 25	Deadline for input of all approved 18-19 SWP regional projects into the NOVA system for final regional review (THIS DATE MAY SHIFT TO AUG/SEP - AWAITING OFFICIAL WORD FROM CHANCELLOR'S OFFICE)
JUN 1	All approved and certified 18-19 Regional projects due in the NOVA system and updates to SCCRC Regional SWP plan due to the Chancellor's Office
JUN 10-12	SCCRC/Steering Committee Planning Retreat in Cambria

Other Helpful Links and information:

- **Incentive Funding Allocations:** [Strong Workforce Program Positive Incentive Funding for District and Region Allocations for 2017-18 Memo](#)
- For additional details on the incentive funding calculations, go to: [SWP Incentive Funding](#)
- **South Central Coast Regional Consortium SWP Information** [SCCRC SWP](#)
- **Allocations, Guidance Memos, SWP Metrics, NOVA Regional and Local Online System, etc.** [DWM website \\$200M SWP](#)
- **Statewide Career Education Rebranding and Marketing Update**
 - [Career Education Toolkit](#)
 - [California Career Education website](#)
 - [Doing What Matters Showcase \(Workforce Champions\)](#)
 - [Career Education Rebranding Updates \(Internal\)](#)
 - [CCCCO's CTE Rebranding Marketing Campaign Videos](#)

