



**South Central Coast Regional Consortium (SCCRC)
Key Talent Meeting
AGENDA and MINUTES
March 19, 2018
10 am – 3 pm
1161 Harbor Hills Drive, Santa Barbara (Diane's House)**

KEY OUTCOMES FOR TODAY'S MEETING:

1. Alignment of regional key talent efforts.
2. Schedule of regular key talent meetings.

Attendees: John, Paula, Luann, Amanda, Diane, Adele, Dave, Holly, Karen

10:00 -Noon Welcome/Review Agenda and Key Outcomes for the Day

1. **RFA**—Discussed the process from competitive fiscal agent process and mini-grants for DSNs/host colleges. Master agreement for DSNs with SBCC needs to be renewed—change the dates to extend for the next 5 years.

Dave said that Prop 39 is authorized through June 2019. He is still considered to be different from an Energy, Construction DSN.

2. **Strategic Plan update**—Paula suggested that we take the SWP and Regional Strategic Plan and make them one document. Karen added that we could formulate a master list of priorities for the region (regardless of funding stream), and then revisit those items. Perhaps we could take time at the Cambria retreat to address this. Look at the metrics from the various funding streams and list them for each of our overarching principles. In the fifth year of the plan, the entire group needs to revisit all components. Karen suggested a one-page visual listing the overarching principles, sectors, DSNs, TAPs, and other stakeholders.

The Steering Committee formed a sub-group that is working on a budget parameters documents. In Cambria we could begin the discussion about merging the region's Strategic Plan with the SWP Plan.

3. **Data (LauchBoard, Sector Profiles, Program Inventory by Sector) – Data driven work in support of colleges and the region**—Luann asked if anyone is using LaunchBoard. Adele asked the group if they would like to coordinate meeting with each of them in order to do Sector Profiles. John is working with industry associations that represent the employers. For example, this information can be shared with Adele. Julie added that the Global Trade profiles haven't met her needs, so she is working on her own profile. This can also be incorporated with Adele's work. Julie has contracted with Info Group to get data—separated by counties and micro-regions within SCCRC. Julie will share her template. Adele will meet with the DSNs and they will get her their outside information so that an accurate sector profile can be created that the DSNs then use in their outreach. Their can be a component of the profile that can be regularly updated.





John suggested that some 18-19 money from their pot of funds be set aside for enhancing program data that will serve the colleges well. Luann added that COE is a Project-in-Common and in 18-19 this can be funded. Paula suggested that perhaps the EMSI, etc., licenses for colleges could run through the COE. John said they need reports on a regular basis.

Luann asked if the college listing of programs (per sector) have been updated. They will be included in the updated sector profiles. Updating changes in certificates/degrees is part of the DSN role. Karen added that counselors could be directed to the lists that would be housed on the website.

- 4. Guided Pathways – DSN and K12 alignment (Dual Enrollment and Articulation)**—Paula said that when she's out in the region and folks are asking about dual enrollment and articulation, she needs to know how to answer. **Karen will send a document about Guided Pathways to us.**

Suggested to do a regional summit on Guided Pathways that will include Key Talent and distribute each college's GP plan to everyone. Luann will email the CIOs.

- 5. Counselor Workshops/Job Developer Support**—Karen offered the colleges \$5,000 each to do counselor conferences or parent outreach. We could develop a regional guidance document that describes each key talent role within GP. The document would present what the region could do to help inform each college's GP plan.

Step 2: Get each college's GP plans (due next week)—Lu from CIOs

Step 1: Key talent will look at the statewide workplan objectives to see where we fit in. There is at least one objective that is regional.

Step 3: Develop a regional guidance document to be given to each college, especially Academic Senates.

Suggested that we host 8 counselor workshops that would include college and high school counselors and also incorporate DSN sector information. Start with sector information and later (possibly next year) add the GFSF component, for example. Colleges can use SSSP funds to pay stipends to the college counselors. Good to piggyback on existing counselor events.

Job Developers will begin meeting and they would like to meet with the Key Talent group to share information. **Audrey will connect with John to arrange the meeting.**

- 6. Marketing and Outreach**—Luann shared that the Career Education Toolkit items (videos, etc.) were produced to raise awareness. Julie suggested that the video(s) could be shown at the beginning of an event, etc. We have about \$175,000 for 18-19 with a proposal that some funds that could be allocated to DSNs.

- 7. What do we need from each other to align our collective efforts in support of the colleges and the region in serving workforce needs.**

Paula said that we need to revisit the regional communication plan. It's difficult to stay current with what's happening regionally. We still need to coordinate the timing of events, etc.

We will put Steering Committee structure recommendations on the April 20 SCCRC agenda.





Noon - 12:30 pm Working Lunch

NOVA Proposals in Sectors (review and support) - ISPICS?

Luann explained about the first in/first out principle. There will be a regional fiscal meeting on April 20th and this will be a topic. The region will be receiving requests to verify match at the conclusion of the funding cycle.

1. SWP planning 18-19 and beyond—

Job Developers--\$900,000

K14 - \$200,000

DSN/TAP - \$700,000

NetLabs project - Paula will know by May 1st

Projects-in-Common - add COE amount

Karen offered up \$20,000 from either her \$100,000 or GFSF to go toward COE

Luann suggested that we use part of the retreat to have report outs from P-I-Cs and other regional projects.

We need to find funds for the COE. Luann is following up with the CTE liaisons regarding the \$63,000+ for the curriculum streamlining P-I-C. Those funds will likely become available for reallocation.

Luann will send out the regional proposal form (modified Participation Agreement template) and send a draft spending plan. Refer to the SCCRC agenda(s) for the timeline.

2. Set Key Talent meeting schedule—

Meet quarterly at Diane's house. Do monthly Zoom meetings.

Generally, the third Thursday of each month at 1:30. The first meeting will be April 19th. We will let Gayla, Mike and Holly know.

2:00 - 3:00 pm Key Talent and Sector Strategy Bidders Conference

- > Dial your tele. phone conference line: 913-312-3202
- > Toll free number: (888) 886-3951
- > Enter your passcode: 518055
- > Go to www.cccconfer.org
- > Click the Participant Log In button under the Webinars logo
- > Locate your meeting and click Go
- > Fill out the form and click connect

Action Items	Due Date	Responsible Party	Completion Date/Notes
1.			





<p>From Lu: Regional summit on GP, Audrey to get input from key talent for Job Developers, check with project leads about continuing funding for 18-19, review communication plan</p>			
<p>2.</p>			
<p>3.</p>			
<p>4.</p>			
<p>5.</p>			

