

SOUTH CENTRAL COAST REGION
MASTER AGREEMENT – DEPUTY SECTOR NAVIGATOR (DSN)

BETWEEN

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

AND

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT, ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT, SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT, SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

NOVEMBER 1, 2013 – JUNE 30, 2014

This Master Agreement (“Agreement”) is between Santa Clarita Community College District (“District”), a California Community College District and political subdivision of the State of California, and Allan Hancock Joint Community College District, Antelope Valley Community College District, San Luis Obispo County Community College District, Santa Barbara Community College District and Ventura County Community College District (collectively “Contractors” and individually “Contractor”). District and Contractors are also referred to collectively as the “Parties” and individually as “Party.”

WHEREAS, the District has received a grant to implement the Economic and Workforce Development Program Deputy Sector Navigator (DSN) from the Chancellor’s Office, California Community Colleges (“Chancellor’s Office”). The Grant Award Notice, Request For Applications Specification and its Appendices, are attached to this Agreement as a reference.

WHEREAS, District is authorized by Section 53060 (see Appendix 14) of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, in consideration of these mutual promises, the Parties agree as follows:

I. **PARTICIPATION AGREEMENT.**

A. District: Santa Clarita Community College District

B. Contractors:

Contractor 1: Allan Hancock Joint Community College District
Contractor 2: Antelope Valley Community College District
Contractor 3: San Luis Obispo County Community College District
Contractor 4: Santa Barbara Community College District
Contractor 5: Ventura County Community College District

C. Scope of Work:

Contractors shall perform the Scope of Work as established by the District and agreed upon by Contractor that will be detailed using Exhibit A, B and/or C (“Participation Agreement”) for the respective grant award listed below:

Exhibit A (Award Number 13-152-010 Advanced Manufacturing)
Exhibit B (Award Number 13-158-008 Information Communication Technology / Digital Media)
Exhibit C (Award Number 13-156-008 Health)

As needed, the Scope of Work can be amended and modified based on written approval by the Parties. Contractor should not begin specified work without a fully-executed Participation Agreement. By signing this Master Agreement, District and Contractors agree that exhibits will be signed by the Contractor’s DSN Project

Coordinator assigned to complete the Scope of Work and District's DSN Project Director and will be binding under this Master Agreement without further action by the Parties.

II. **TERM OF AGREEMENT.**

- A. Effective Date of Agreement: November 1, 2013
- B. Expiration Date of Agreement: June 30, 2014

Parties may renew this Master Agreement annually, contingent upon availability of grant funds, as mutually agreed upon.

III. **RULES FOR DELIVERABLES (products, results, and measurable outcomes).**

Contractor shall identify a DSN Project Coordinator to complete the Scope of Work for each respective Participation Agreement.

- A. Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices.
- B. Products, results, and measurable outcomes shall be provided as detailed in Exhibit A, B, and/or C.
- C. Data for quarterly and final reports summarizing the outcomes of the Scope of Work shall be provided.
- D. Each deliverable to be provided under this Agreement shall be submitted to and approved by the District's DSN Project Director, as listed in Exhibit A, B and/or C ("DSN Project Director"). All products, documents and published materials, including multimedia presentations, shall be approved by the DSN Project Director prior to distribution.
- E. Any document or written report prepared, in whole or in part by Contractors, shall contain the Award number relating to the preparation of such document or written report, the corresponding Exhibit letter, and the Contractor identifying number listed in Section I.B. above. For example, if a Participation Agreement under the Health grant is developed with Antelope Valley Community College District, the appropriate award number would be #13-156-008-C-2.
- F. All products resulting from this Agreement or its subcontracts in whole or in part shall reference the California Community Colleges, Chancellor's Office and the specific funding source.
- G. All references to the project shall include the phrase, "funded in part by the California Community Colleges, Chancellor's Office."

IV. **PARTICIPATION AGREEMENT PAYMENTS AND INVOICING.**

Allocations from District to Contractor will be specified in the Participation Agreement, and will be utilized in accordance with the terms and conditions of this Master Agreement. These sums are subject to reduction by the District should the District experience a reduction in funding from the Chancellor's Office. District reserves the right to adjust the scope of work and funding accordingly.

- A. In consideration of the performance by Contractor, District shall make payments to Contractor of up to the Amount listed in the Participation Agreement, to be paid no more frequently than monthly. These payments will be made after the delivery of services and the submission of an invoice. These invoices shall be sent to the DSN Project Director, as listed in the Participation Agreement or such people designated by him/her.
- B. District must receive final invoice by July 10, 2014.

V. **REPORTING.** Contractors shall prepare and submit to DSN Project Director Reports listing the deliverables as specified on the Participation Agreement on the dates specified.

VI. **SUBCONTRACTS.**

- A. In any event, if the Contractor wishes to enter into a subcontract agreement for performance of any part of the activities listed in the Participation Agreement, Contractor shall disclose the intended purpose and amount of the subcontracting and identify the proposed subcontractor. Contractor shall immediately notify the DSN Project Director in the event that any subcontract is terminated.

- B. Contractor agrees to be as fully responsible to the District for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by them, as it is for the acts and omissions of persons directly employed by Contractor. Contractor's obligation to pay its subcontractors is independent from the obligation of the District to make payments to Contractor. As a result, the District shall have no obligation to pay or enforce the payment of any moneys to any subcontractor.

VII. **RECORDS/AUDITS.**

- A. Records. Contractors must maintain records regarding the use of Participation Allocation, progress made towards objectives/performance, and placement and use of equipment purchased.
- B. Audit. Contractors agree that the District, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractors agree to maintain such records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated. Contractors agree to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractors agree to include a similar right of the District, the Chancellor's Office, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s) to audit records and interview staff in any subcontract related to performance of this Agreement.
 - 1. If any audit or other actions involving the records has been started before the expiration of this period, the records must be retained until completion of the action and resolution of all issues which arise from it or until the end of the three (3) year period, whichever is later;
 - 2. All records must be retained throughout the project. The three (3) year period of retention starts on August 15, 2014.

VIII. **NOTICES.** Any Party may give notice to another Party by sending certified mail properly addressed, postage fully prepaid to the other Party's address as specified below. Such notice shall be effective when received, as indicated by post office records, or if deemed undeliverable by the post office, such notice shall be postponed twenty-four (24) hours for each such intervening day.

District: Santa Clarita Community College District
 Attn: Assistant Superintendent/Vice President, Business Services
 Address: 26455 Rockwell Canyon Road
 City, State, Zip: Santa Clarita, CA 91355
 Telephone: (661) 362-3476
 Fax: (661) 362-5480

Contractor: Allan Hancock Joint Community College District
 Attn: Associate Superintendent/Vice President, Administrative Services
 Address: 800 S. College Drive
 City, State, Zip: Santa Maria, CA 93454-6399
 Telephone: 805-922-6966 ext. 3221
 Fax: 805-928-7905
 Email: emiller@hancockcollege.edu

Contractor: Antelope Valley Community College District
 Attn: President, Business Services
 Address: 3041 West Avenue K
 City, State, Zip: Lancaster, CA 93536
 Telephone: 661-722-6300
 Fax: 661-722-6372
 Email: eknudson@avc.edu, dkeelen@avc.edu

Contractor: San Luis Obispo County Community College District
 Attn: John Cascamo
 Address: P.O. Box 8106
 City, State, Zip: San Luis Obispo, CA 93403-8106
 Telephone: 805-546-3973
 Fax: 805-546-3966
 Email: john_cascamo@cuesta.edu

Contractor: Santa Barbara Community College District
 Attn: Vice President Business Services
 Address: 721 Cliff Drive
 City, State, Zip: Santa Barbara, CA 93109-2394
 Telephone: 805-965-0581
 Fax: 805-963-7222
 Email: SullivanJ@sbcc.edu

Contractor: Ventura County Community
College District
Attn: Brian Fahnestock
Address: 255 West Stanley Ave Ste 150
City, State, Zip: Ventura, CA 93001
Telephone: 805-652-5500
Fax: 805-652-7700
Email: bfahnestock@vcccd.edu

- A. All notices or demands to be given under this Agreement should be directed to the address and person listed in this Section VIII.
- B. Contractor will inform the District of all personnel changes.

IX. **TERMINATION.**

- A. **Without Cause.** A Party may suspend or terminate this Agreement upon thirty (30) days advance written notice to the other Party prior to the requested termination date. Termination of this Agreement, however, will not invalidate commitments or obligations entered into on a Participation Agreement prior to the date of termination that cannot be cancelled.
- B. **With Cause.** Each Party may terminate this Agreement upon the other Party's material breach of any provisions of this Agreement. A Party intending to terminate this Agreement pursuant to this subsection shall provide the breaching Party with written notice at least 30 days ("Cure Period") before the effective termination date. Such notice by the non-breaching Party shall specify the provision of this Agreement that was breached by the breaching Party, the acts or omissions of the breaching Party that constitute a material breach of this Agreement, and the corrective action and/or remedy requested from the breaching party, and provide the breaching Party with an opportunity to cure the material breach within the Cure Period unless the non-breaching party shall agree in writing to an extension of the Cure Period before the expiration of the Cure Period. Upon expiration of the Cure Period, and if the breaching Party has not cured the breach and provided written notice of such cure to the non-breaching Party, this Agreement shall terminate effective the day immediately following the expiration of the Cure Period without any further notice by the Parties. Termination of this Agreement, however, will not invalidate commitments or obligations entered into on a Participation Agreement prior to the date of termination that cannot be cancelled.

- X. **UNENFORCEABLE PROVISION.** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Agreement remain in full force and effect and shall not be affected thereby.

- XI. **DISPUTES.** All claims, disputes, and other matters in question between the District and Contractors arising out of or relating to this Agreement or the breach thereof shall be addressed in the following manner. The Parties shall enter into good faith negotiations to reach an equitable settlement. If a good faith settlement cannot be reached, the Parties may agree to select a method of dispute resolution other than litigation, such as arbitration, mediation, mini-trial, or other method of alternative dispute resolution. In the event that the Parties are unable to agree on a method of dispute resolution other than litigation, suit may be brought in a court located nearest the District office involved in the suit. Should it be necessary for a Party to initiate legal proceedings to resolve disputes arising out of or relating to this Agreement, the prevailing Party shall be entitled to receive from the other Party all costs and expenses, including reasonable attorney's fees, incurred in such proceedings. Notwithstanding the fact that a dispute, controversy or question shall have arisen in the interpretation of any provision of this Agreement, the performance of any work, the delivery of any material, the payment of any moneys to Contractor, or otherwise, Contractor agrees that it will not directly or indirectly stop or delay the work directed by District, or any part thereof, or stop or delay the delivery of any material or services required to be furnished hereunder, pending the determination of such dispute or controversy, regardless of whether such dispute, controversy, or question is or may be subject to litigation or other form of dispute resolution.

- XII. **INDEMNIFICATION.** Contractor(s) agrees to defend, hold harmless and indemnify District, their parent, affiliates, subsidiaries, authorized representatives, directors, officers, agents and employees against any and all liability for any judgments, awards, expenses, fines, penalties, attorneys' fees, or other claims for damages in connection with any suit, complaint, charge, proceeding or action of any kind alleging a violation of any statutory or regulatory provision or otherwise arising out of the negligent act or willful misconduct by Contractor(s), of its duties and responsibilities under this Agreement, unless such performance or nonperformance occurred at the direction of or was caused by District. This hold harmless and indemnification includes but is not limited to compensatory damages, punitive damages, regulatory fines and penalties, and extra-contractual liability.

District agrees to defend, hold harmless and indemnify Contractor(s), their parent, affiliates, subsidiaries, authorized representatives, directors, officers, agents and employees against any and all liability for any judgments, awards, expenses, fines, penalties, attorneys' fees, or other claims for damages in connection with any suit, complaint, charge, proceeding or action of any kind alleging a violation of any statutory or regulatory provision or otherwise arising out of the negligent act or willful misconduct by District, of its duties and responsibilities under this Agreement, unless such performance or nonperformance occurred at the direction of or was caused by Contractor(s). This hold harmless and indemnification includes but is not limited to compensatory damages, punitive damages, regulatory fines and penalties, and extra-contractual liability.

- XIII. **INSURANCE.** Contractors agrees to maintain, during the performance of Description of Work and Deliverables covered by this Agreement, through a combination of self-insurance, insurance and liability coverages from a joint powers agreement, and for a period of not less than one (1) year following the expiration of this Agreement, at its sole expense, the following insurance coverages: (i) Commercial General Liability insurance naming District as an Additional Insured, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; (ii) Professional Liability Insurance with limits of not less than One Million Dollars (\$1,000,000); (iii) Automobile Liability with combined single limit on One Million Dollars (\$1,000,000) per accident; (iv) Workers' Compensation insurance as required by law; and (v) Employer's Liability with limits of not less than One Million Dollars (\$1,000,000) per occurrence.

Contractors shall deliver Certificates of Insurance and Additional Insured Endorsements evidencing the required coverages to the District, which shall be subject to the District's approval for adequacy of protection, including the satisfactory character of any Insurer, including a Best's rating of not less than A-VII and an admitted carrier in the State of California. Certificates of Insurance and Additional Insured Endorsements *must be returned with signed Agreement* or no later than thirty (30) days prior to the effective date of this Agreement. If requested by the District, a certified copy of the actual policies with appropriate Endorsement(s) and other documents shall be provided to the District.

All policies required by this Agreement shall provide that District shall be given thirty (30) days' notice of each expiration or cancellation thereof or reduction of the coverage provided thereby.

- XIV. **FEDERAL, STATE, AND LOCAL TAXES.** Except as may be otherwise provided in this Agreement, the Contractor price includes all applicable Federal, State, and local taxes and duties.

- XV. **LAW.** It is understood and agreed that this Agreement shall be governed by the laws of the State of California both as to interpretation and performance; venue of any action brought with regard to this Agreement shall be in Los Angeles, California.

- XVI. **INDEPENDENT CONTRACTOR.** Contractor, in the performance of this Agreement, shall be and act as an independent contractor and not an employee of District. Contractor, understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Contractor assumes the full responsibility his/her acts and/or liabilities including those of his/her employees or agents as they relate to the services to be provided under this Agreement. Contractor shall assume full responsibility for withholding and payment of all: federal, state, local and applicable income taxes; workers' compensation; contributions, including but not limited to, unemployment insurance and social security with respect to Contractor and Contractor's employees. The District will not withhold taxes, unemployment insurance or social security for Contractor or Contractor's employees or independent subcontractors. Contractor agrees to indemnify and hold District harmless from and against any and all liability arising from any failure of Contractor to withhold or pay any applicable tax, unemployment insurance or social security when due.

- XVII. **INTELLECTUAL PROPERTY.**

- A. Any work product resulting from this Agreement fall under the California Community Colleges, Chancellor's Office Creative Commons Attribution license which gives permission to the public to reproduce, distribute, perform, display or adapt the licensed materials for any purpose, so long as the user gives attribution to the author.
- B. Any and all services rendered and documents or other materials, inventions, procedures, processes, machines, manufactures, or compositions of matter, copyright, and/or trademarks or servicemarks first created, developed or produced pursuant to this Agreement shall be and are Work for Hire. All rights, title, and interest in and to the Work first developed under this Agreement or under any subcontract shall be assigned and transferred to the Chancellor's Office. This Work for Hire agreement shall survive the expiration or early termination of this Agreement.

- C. All materials first developed in draft and in final form pursuant to this Agreement shall, in a prominent place, bear the © (the letter "c" in a circle) or the word "Copyright," or the abbreviation "Copr.," followed by the year created, and the words "California Community Colleges, Chancellor's Office." All patents for inventions, processes, machines, manufactures, or compositions of matter developed, or trademarks or servicemarks obtained pursuant to this Agreement, shall be issued to the "California Community Colleges, Chancellor's Office." Contractor will be responsible for applying for, paying the filing fees for, and securing said copyright, trademark, patent, etc.
- D. All technical communications and records originated or first prepared by the Contractor or its subcontractors, if any, pursuant to this Work for Hire agreement, including papers, reports, charts, computer programs, and technical schematics and diagrams, and other documentation, but not including Contractor's administrative communications and records relating to this Agreement, shall be delivered to and shall become the exclusive property of the Chancellor's Office and may be copyrighted by the Chancellor's Office.
- E. In connection with any license granted pursuant to the preceding paragraphs, Contractor agrees not to permit infringement by any person, to compensate Chancellor's Office for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office for any and all claims arising out of or in connection with such license. Contractor may, with the permission of the Chancellor's Office, enter into a written sublicensing agreement subject to these same conditions.

XVIII. **DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

- A. By executing this contractual instrument, Contractors agree to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98).
- B. By executing this contractual instrument, Contractors certify to the best of their knowledge and belief that it and its principals:
 - 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - 2. Have not, within a three (3) year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgment rendered against them, for: (a) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) or private transaction or contract; (b) Violation of Federal or State antitrust statutes; (c) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (d) Commission of any other offense indicating a lack of business integrity or business honesty that seriously and directly affects Contractor's present responsibility;
 - 3. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in B.(2) above, of this certification;
 - 4. Have not, within a three (3) year period preceding the execution of this contractual instrument, had one or more public transaction (Federal, State or Local) terminated for cause or default.

IN WITNESS WHEREOF, all Parties agree.

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

SANTA CLARITA COMMUNITY COLLEGE DISTRICT

BY: _____
 Authorized Representative

Print _____
 Name Jerry Buckley

Print _____
 Title Asst. Superintendent/Vice President, Instruction

Date _____
 Board Meeting
 Date of Approval

BY: _____
 Authorized Representative

Print _____
 Name Pete Bellas

Print _____
 Title Dean, Economic Development

Date _____

ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT

ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT

BY: _____
 Authorized Representative

Print _____
 Name _____

Print _____
 Title _____

Date _____

BY: _____
 Authorized Representative

Print _____
 Name _____

Print _____
 Title _____

Date _____

SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

BY: _____
 Authorized Representative

Print _____
 Name _____

Print _____
 Title _____

Date _____

BY: _____
 Authorized Representative

Print _____
 Name _____

Print _____
 Title _____

Date _____

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

BY: _____
 Authorized Representative

Print _____
 Name _____

Print _____
 Title _____

Date _____

**SAMPLE
EXHIBIT A – ADVANCED MANUFACTURING (As amended #)**

PARTICIPATION AGREEMENT – SCOPE OF WORK

Name of College: _____
District: _____

College Contact Information:
Project Coordinator Name: _____
Address: _____
Phone: _____
E-Mail: _____

Project Name: _____

General Project Description: _____

Project Timeline: _____

SCOPE OF WORK:

1. _____
2. _____
3. _____
4. _____
5. _____

Qualitative Outcomes:

1. _____
2. _____

Quantitative Outcomes:

1. _____
2. _____

Report Deadlines:

Reports must be filed with:
DSN Project Director: Joe Klocko
Phone: (661) 362-3111
Email: Joe.Klocko@canyons.edu

Other Terms and Conditions:

Contract Amount: \$

Invoices must be sent to: Santa Clarita Community College District
REFERENCE: 13-152-010-A-(1-5)
26455 Rockwell Canyon Road
Santa Clarita, CA 91355

Approvals and Signatures:

By the signatures of each Party's DSN representative below, the Parties agree to the terms and conditions set forth in this Exhibit, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Agreement between the Santa Clarita Community College District and _____, and binding upon the Parties without any further action by the Parties.

Project Coordinator:

DSN Project Director

Signature: _____

Signature: _____

Print Name: _____

Print Name: Joe Klocko

Position/Title: _____

Position/Title: _____

Phone: _____

Phone: _____

E-Mail Address: _____

E-Mail Address: _____

SAMPLE
EXHIBIT B – INFORMATION COMMUNICATION TECHNOLOGY / DIGITAL MEDIA (As amended #)

PARTICIPATION AGREEMENT – SCOPE OF WORK

Name of College: _____
District: _____

College Contact Information:
Project Coordinator Name: _____
Address: _____
Phone: _____
E-Mail: _____

Project Name: _____

General Project Description: _____

Project Timeline: _____

SCOPE OF WORK:

1. _____
2. _____
3. _____
4. _____
5. _____

Qualitative Outcomes:

1. _____
2. _____

Quantitative Outcomes:

1. _____
2. _____

Report Deadlines:

Reports must be filed with:
DSN Project Director: Paula Hodge
Phone: (661) 362-3521
Email: Paula.Hodge@canyons.edu

Other Terms and Conditions:

Contract Amount: \$

Invoices must be sent to: Santa Clarita Community College District
REFERENCE: 13-158-008-B-(1-5)
26455 Rockwell Canyon Road
Santa Clarita, CA 91355

Approvals and Signatures:

By the signatures of each Party's DSN representative below, the Parties agree to the terms and conditions set forth in this Exhibit, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Agreement between the Santa Clarita Community College District and _____, and binding upon the Parties without any further action by the Parties.

Project Coordinator:

DSN Project Director

Signature: _____

Signature: _____

Print Name: _____

Print Name: Paula Hodge

Position/Title: _____

Position/Title: _____

Phone: _____

Phone: _____

E-Mail Address: _____

E-Mail Address: _____

**SAMPLE
EXHIBIT C - HEALTH (As amended #)**

PARTICIPATION AGREEMENT – SCOPE OF WORK

Name of College: _____
District: _____

College Contact Information:
Project Coordinator Name: _____
Address: _____
Phone: _____
E-Mail: _____

Project Name: _____

General Project Description: _____

Project Timeline: _____

SCOPE OF WORK:

- 1.
- 2.
- 3.
- 4.
- 5.

Qualitative Outcomes:

- 1.
- 2.

Quantitative Outcomes:

- 1.
- 2.

Report Deadlines:

Reports must be filed with:
DSN Project Director: John Cordova
Phone: (661) 362-3074
Email: John.Cordova@canyons.edu

Other Terms and Conditions:

Contract Amount: \$

Invoices must be sent to: Santa Clarita Community College District
REFERENCE: 13-156-008-C-(1-5)
26455 Rockwell Canyon Road
Santa Clarita, CA 91355

Approvals and Signatures:

By the signatures of each Party's DSN representative below, the Parties agree to the terms and conditions set forth in this Exhibit, which terms and conditions, upon such signatures, shall be incorporated into and become a part of the Agreement between the Santa Clarita Community College District and _____, and binding upon the Parties without any further action by the Parties.

Project Coordinator:

DSN Project Director

Signature: _____

Signature: _____

Print Name: _____

Print Name: John Cordova

Position/Title: _____

Position/Title: _____

Phone: _____

Phone: _____

E-Mail Address: _____

E-Mail Address: _____