



South Central Coast Regional Consortium (SCCRC)

Governance Structure – FINAL *(approved August 2016)*

Committed to Transparency, Accountability and Informed Decision Making

Colleges/Districts:

- Allan Hancock CCD
- Antelope Valley CCD
- College of the Canyons CCD)
- Cuesta College CCD
- Santa Barbara City College CCD
- Ventura CCD
 - Moorpark College
 - Oxnard College
 - Ventura College

Communication Structure:

- The voting member (CTE dean or designee) is the primary source of information to their respective college through their chain of command (faculty, CIO and others)
- Steering Committee members are expected to communicate information, decisions and regional projects to their respective constituency groups.
- Steering Committee members are also expected to be the collective voice of their respective constituency group
- The SCCRC Co-Chairs, Grant Coordinator and administrative support will keep the Consortium and Steering group members informed on all issues impacting CTE and workforce development via meetings, newsletters, emails and the website.
- Promote open communications, transparency and accountability between and among all involved.

SCCRC Governance Structure

The governance structure and decision-making authority was recommended by the SCCRC Governance working group formed at the Regional Conversation 2.0 in March 2016 and approved by the CIOs and then the CEOs in the region in August 2016.

Steering Committee

Membership:

- 2 CEO
- 2 CIO
- 2 CTE Deans
- 2 CTE Faculty
- 1 CSSO
- Chair and Co-Chair meeting facilitators (*Non-voting*)
- 2 DSNs (*Non-voting*)

Engagement:

- Every college needs to have representation
- Members will be from different colleges with no more than two members from any one college.
- Rotating terms (every two years except in the first term, when one of the members of each of the constituency groups will have a three year term)
- On an as-needed basis, other constituent group representatives and Key Talent (Pathways TAP, DSNs/Prop 39, and COE) will be invited to participate in Steering Group meetings to provide expertise related to their sector or specific area of expertise (*non-voting*)

Authority:

- The formal decision making body of the region making the final decisions regarding in-region competitive grants, regional projects and funding
- Approve Strong Workforce (SWP) regional plan
- Approve annual SWP budget
- Resolve disputes that are unresolved at the Consortium level

Meetings

- Two in-person meetings a year.
 - June planning meeting
 - January SWP plan approval meeting
- Conference calls as needed

Note : The CEOs will ratify the selections of all of the Steering Committee members prior to rendering any decisions.

Consortium Structure

Membership *:

- CTE Deans or designee **
- DWM Key Talent/Regional Reps
 - Chair and Co-Chair
 - COE Regional Director
 - K-14 Pathways Regional Director
 - DSNs
 - Energy, Construction, Utilities Prop 39 Project Director
- Other College participants (faculty, CIOs, CSSOs, counselors, contract ed and economic and workforce development practitioners.

External Partners:

- Workforce Development Boards (WDB)
- Adult Education Block Grants (AEBG)
- K-12
- CCPT Grants
- CSU/USC
- Industry
- Other economic and workforce development entities

Authority:

- Decision making body for routine SCCRC matters (determining meeting dates, planning activities, special events, etc.)
- Regional planning and coordination
- Prepare SWP regional plan and budget.
- Decision making body for putting forth recommendations to the Steering Committee for proposed regional projects with funding amounts and recommendations concerning in-region competitive grants

Voting:

* *Consensus voting at monthly meeting*

** *Program Endorsement voting responsibility*

Meetings/Working Groups:

- 12 in-person SCCRC meetings per year will be scheduled
- Ad-hoc workgroups will be formed as needed
- Conference calls will be scheduled as needed for the SCCRC and/or ad-hoc groups.