



**South Central Coast Regional Consortium (SCCRC)  
MINUTES  
November 2, 2017  
CCCAOE Fall Conference Rancho Mirage**

**PLEASE REGISTER FOR UPCOMING MEETINGS AND EVENTS AT <https://sccrcolleges.org/>**

**REVIEW [SCCRC Meeting Minutes](#)**

**Welcome and Introductions**

Luann/Diane

**Attendees**

<b>Name</b>	<b>Position</b>	<b>College, Host College, or Organization</b>
Rees, Mary	Dean	Moorpark College
Chavez, Holly	DSN, Ag, Water, Env. Technology	Allan Hancock
Lau, Margaret	Dean	Allan Hancock
Ward, Nancy Jo	Faculty—CTE Liaison	Allan Hancock
Marshall, Renee	Teacher Prep Lead	College of the Canyons
Miles, Karen	K14 Career Pathways TAP	College of the Canyons
Swanberg, Luann	SCCRC Chair	Santa Barbara City College
Hollems, Diane	SCCRC Co-Chair	Santa Barbara City College
Teasdale, Dave	Prop 39 Director	Bakersfield College
Hodge, Paula	DSN, ICT/DM	College of the Canyons
Happel, Harriet	Director, CTE	College of the Canyons
Flores, Laureano	Dean	Antelope Valley College
Cabral, Marcelo	Faculty-CTE Liaison	Oxnard College
Park, Celine	Grant Director	Moorpark College
Newcomb, Debbie	Dean	Ventura College
Duenas, Felicia	Dean	Ventura College
Cascamo, John	Dean	Cuesta College
Jurevich, Gayla	DSN, Small Business	Cuesta College
Carlson, Kevin	Data Analyst	Moorpark College
Hall, Deanna	Faculty—CTE Liaison	Ventura College
Quire, Gary	Faculty—CTE Liaison	Moorpark College
Tafoya, Christina	Dean	Oxnard College
Blasberg, Regina	Faculty—CTE Liaison	College of the Canyons
Samson, Julie	DSN—Global Trade & Logistics	Santa Barbara City College
Mowawaki, Rick	Faculty	Antelope Valley College
Price, Alan	Dean	Santa Barbara City College
Forest, Jeff	Vice President, Econ Dev	College of the Canyons
Roberts, Matt	Dean	CCCCO

**Retail/Hospitality Sector Navigator**

Phil Sutton

Phil offered his support to our programs. There will be a statewide webinar on Monday at 1:00 p.m. Christina asked if he has existing curriculum for Hospitality Management. The Faculty Senate website will have CID



**Doing What MATTERS for Jobs and the Economy, California Community Colleges**  
doingwhatmatters.cccco.edu

**[www.sccrcolleges.org](http://www.sccrcolleges.org)**



curriculum for Hospitality Mgmt and Culinary Arts – transfer curriculum with CSUs.

**ICT/DM Sector Navigator**

Steve Wright

The BIW program now has Lynda.com videos added to it. He has worked with ASCCC to get CIDs for BIW. He wants to encourage cohorts and work with industry to have kickoff dinners, etc. The CA Hispanic Chamber has been looking for a program like BIW. If a college can put up \$10,000 of SWP, Steve will match with \$10,000. He is asking every region for \$10,000 to put on conferences totaling \$200,000. He also mentioned “custom projects.” Steve added that the funding will go toward meeting expense to work with the chambers and industry to get cohorts started. Christina suggested these new events might mirror existing community events.

**Small Business Sector Navigator**

Chuck Eason

There are 3 ISPICs – one is GIG economy. There is funding for Maker Space. There is an Ideator – where students can post projects. Bringing businesses into the classroom. **Must list ISPIC number into NOVA.**

**September and October Minutes posted on the website**

Luann Swanberg

**No Chancellor’s Office Report**

**CCCAOE Report**

Julius/Robert

There are 591 in attendance at this conference. Robert will submit a one-page update. Associate Regional Vice President will be a new CCCAOE Board position. We will hear more about it in Spring 2018. There will be a planning session today. Robert added that this new position will support the regional VP and the CCCAOE Board. It will be a two-year term to align with VP term. Julius added that the intent is that the new AVPs will continue the work—provide consistency and sustainability.

**New Programs and Regional Program Approval Process**

Luann

Must have LMI information for any project or program. There is now a form that all regions will use. All the information is aligned with the Program Approval Handbook. Julius shared that the local approval process at colleges is now in use. The system was introduced on October 21<sup>st</sup>. Luann is asking the CTE Liaisons and CTE deans to test the links. By December everything will be loaded on our website.

**SWP Updates and Planning/Decision Making Process**

Matt encouraged everyone to send an email to Strong Workforce Helpdesk to make sure we get the permissions. Luann mentioned that we chose the Participation Agreement as our template for 17-18 funds.

- **SWP Project Proposal Assessment Tool Update**

Margaret and Nancy Jo discussed what AHC is doing re: creating their own rubric and Margaret will send that out. Luann added that Alex is refining our rubric. The DSNs met with Alex to create a key talent rubric.

- **Updated Industry Sector Projects in Common (ISPICs) [ISPIC Index](#)**

Luann mentioned that by following the link in the agenda, people can see the list of ISPICs and access the Sector Navigator’s webinars. Steve Wright shared that it’s a 50/50 match and have multiple regions.





Mary suggested an email out to the colleges asking which are interested. Margaret added she would like to align a bucket of funds to certain projects. Luann shared that we will create a matrix with contact information listing projects. Mary suggested keeping a pot of regional funds open for flexible projects. Dave shared that the Central region set aside \$300,000 as ISPIC match. He created an umbrella of Prop 39 Projects with sub-projects under it.

Chuck added that you must put in the ISPIC number into NOVA. Chuck added that he's open to giving the participating colleges more funding.

Jeff added that there is plug and play curriculum that can be plugged into an existing course.

- **Review Revised 17-18 Planning Decision-Making, Reporting and Timelines (See last page)**
- Luann mentioned the google doc that houses all the proposals.
- **Get Project Proposals in by Nov. 10<sup>th</sup> and review period through Nov. 17**
  - **Scheduling SCCRC Voting group and Steering Committee Zoom meetings in Nov.** Luann will schedule a meeting with the voting deans & DSN rep and the Steering Committee prior to December 8<sup>th</sup>.

### Status and Path Forward

- **Projects in Common**
  - **Curriculum Streaming**—Lu explained that teams from each college would attend a meeting led by Lean Process facilitator. Gary suggested that the CTE liaisons got together and then report back. However, the Lean Process requires a team. Regina said they need a definite time commitment before bringing the request to campus. Robert added that we should circle back with the Lean team lead. The region needs a one-page handout about the process. Christina asked if the training could be done during a curriculum committee meeting rather than giving up a two-day process. We need the Lean experts come to each campus. There would be a need for two meetings at each campus.

### 17-18 Strong Workforce Projects:

Luann will create a matrix of projects, who the lead is, who is interested, etc. Steve added that a portion of project money should be allocated for a project manager or contract with a vendor.

- **Marketing & Outreach**
- **Get Focused...Stay Focused**
- **New World of Work/LinkedIn**
- **CTE/STEM Teacher Prep Pipeline**
- **High Touch Health Care**
- **Job Developer/Job Placer**
- **NetLABS/Cybersecurity**
- **ISPICs** (Luann mentioned that colleges can use SWP local funds to participate in these.)
- **Others**

Teacher Prep Pipeline: Renee said that 7 of the 8 colleges submitted the Letter of Intent for Education Futures. The app should be out any day. We must do 7 individual applications even for a regional grant. There is a mandatory meeting on December 8<sup>th</sup>. Colleges will need to designate a faculty member. The application is due on December 18<sup>th</sup> with all signatures. She reminded about the KUMU mapping. Please make sure you are





checking the Teacher Prep blog for information.

**Helpful Links and information:**

- Review of [SCCRC SWP Governance Structure](#)
- Review of [SCCRC SWP 3-Year Plan](#)
- Allocations, Guidance Memes, NOVA Regional and Local Online System, etc. [DWM website](#)
- [\\$200M SWP](#)
- Statewide CTE Rebranding and Marketing Update
  - [Career Education Rebranding Updates](#) (Internal)
  - [Career Education Microsite](#) (External – user)
  - College CTE POCs: Finalizing list one point of contact at each college for Career Education Website

**2017-18 Planning and Decision-Making Timeline**

<b>OCT 20</b>	17-18 SWP Project Showcase for SCCRC and Steering Committee (Pierpont Inn, Ventura)
<b>OCT 30 – Nov 10</b>	All 17-18 Project Proposals emailed Amanda ( <a href="mailto:amanda.j58@gmail.com">amanda.j58@gmail.com</a> ) to be formatted and uploaded to Google drive and available for review and comment online <a href="#">SWP PROJECT PROPOSALS</a>
<b>NOV 10 - 17</b>	Project Proposal feedback review and comment online. <a href="#">SWP PROJECT PROPOSALS</a>
<b>NOV TBD</b>	Zoom meeting regarding regional projects going forward
<b>DEC 8</b>	SCCRC meeting in the morning to finalize SWP 17-18 recommendations to the Steering Committee. The Steering Committee will meet in the afternoon to finalize the SWP plan for 17-18. <b>GOAL is to finalize all funding decisions for at this meeting.</b>
<b>DEC/JAN</b>	17% of 17-18 Allocations published and additional projects identified for regional funding.
<b>JAN 5-6</b>	SCCRC and Steering Committee Retreat (Pierpont Inn, Ventura)
<b>JAN 26</b>	Deadline for input of all approved 17-18 SWP regional projects into the NOVA system for final regional review
<b>JAN 31</b>	All approved and certified Regional projects due in the NOVA system and updates to SCCRC Regional SWP plan due to the Chancellor's Office
<b>JAN-MAR 31</b>	Regional certified projects modification window

**2016-17 Reporting Timeline**

<b>NOV 27</b>	16-17 Regional Project Reports in the NOVA Reporting system for review by the Regional Chairs
<b>DEC 1</b>	Progress Reports on 16-17 regional projects and plans due to Chancellor's Office via the NOVA Reporting System.

