



**TO:** Chief Executive Officers  
Chief Instructional Officers  
Chief Business Officers  
CTE Deans  
Regional Consortium Chairs

**FROM:** Matthew Roberts, Ed.D.  
Dean of Field Operations, Workforce and Economic Development  
California Community College Chancellor's Office

**CC:** Sheneui Weber  
Vice Chancellor, Workforce and Economic Development  
California Community College Chancellor's Office

Workforce and Economic Development Staff

**RE:** FY 2017-18 and 2018-19 Revised Strong Workforce Program Incentive Funding Allocations

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Dear Strong Workforce Program Colleagues,

As discussed in the [memorandum released on April 5, 2019](#), the Chancellor's Office has become aware of a calculation error in the FY 2017-18 and 2018-19 Strong Workforce Program incentive funding (also known as the 17% incentive funding) allocations. Because the Strong Workforce Program incentive funding is a fixed dollar amount that is divided proportionally according to each district or region's contribution to the overall statewide outcomes,<sup>1</sup> the miscalculation affected all districts and regional consortia to varying degrees. This means that both of the Strong Workforce Program incentive funding allocations—the local share (which accounts for 60% of the overall incentive funding) and regional share (which accounts for the remaining 40%)—require adjustments in both of the two fiscal years.

The Chancellor's Office has recalculated the FY 2017-18 and 2018-19 incentive funding allocations using the corrected metrics and has made the corrections to the allocations in the apportionment system. All districts and regional consortia will see the adjustments (either an increase or

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<sup>1</sup> Information on all the Strong Workforce Program metrics and their associated point value can be found at <http://doingwhatmatters.cccco.edu/portals/6/docs/SW/SWP-Incentive-Funding-Handout-original-metrics.pdf>.

**Revised Strong Workforce Program Incentive Funding Allocations**

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decrease to the original calculation) to 2017-18 and 2018-19 Strong Workforce Program incentive funding amounts in the 2018-19 P2 Apportionment in July 2019:

<http://extranet.cccco.edu/Divisions/FinanceFacilities/FiscalServicesUnit/Reports/AppportionmentReports.aspx>.

The comparisons of the original and revised 2017-18 and 2018-19 incentive allocations for districts and regions can be found in Appendix A of this memo. Until June 30, 2019, spreadsheets with the details of the revised 2017-18 and 2018-19 SWP incentive funding calculations can be downloaded from the Strong Workforce Program Metrics and Incentive Funding information page (<https://doingwhatmatters.cccco.edu/StrongWorkforce/SWPIncentiveFunding.aspx>). If your college would like to obtain a copy of the spreadsheets after June 30, 2019, please send your request to Jill Leufgen at [jleufgen@cccco.edu](mailto:jleufgen@cccco.edu).

Please be assured that the Chancellor's Office is taking all appropriate action to guard against the recurrence of such errors in the future. We appreciate your understanding and patience during this process. Should you have any questions regarding this matter, please contact me at [mroberts@cccco.edu](mailto:mroberts@cccco.edu) or 916-445-7692 or Jill Leufgen at [jleufgen@cccco.edu](mailto:jleufgen@cccco.edu) or 916-322-4285.



**MEMORANDUM**

June 14, 2019

19-011 | Via Email

**Appendix A: Comparison of the original and revised 2017-18 and 2018-19 Strong Workforce Program incentive funding allocations**

**Exhibit 1: Local Share Strong Workforce Program incentive funding revisions**

| District           | 2017-18 Local Share Incentive Allocation |            |             | 2018-19 Local Share Incentive Allocation |            |             |
|--------------------|--|------------|-------------|--|------------|-------------|
|                    | Original                                 | Revised    | Difference  | Original                                 | Revised    | Difference  |
| Allan Hancock      | \$ 263,077                               | \$ 259,575 | \$ (3,502)  | \$ 315,993                               | \$ 306,417 | \$ (9,576)  |
| Antelope Valley    | \$ 186,107                               | \$ 263,378 | \$ 77,271   | \$ 155,929                               | \$ 148,032 | \$ (7,898)  |
| Barstow            | \$ 29,164                                | \$ 46,000  | \$ 16,836   | \$ 75,059                                | \$ 64,615  | \$ (10,444) |
| Butte              | \$ 349,027                               | \$ 364,404 | \$ 15,377   | \$ 276,275                               | \$ 239,210 | \$ (37,065) |
| Cabrillo           | \$ 131,947                               | \$ 163,308 | \$ 31,361   | \$ 151,301                               | \$ 151,078 | \$ (224)    |
| Cerritos           | \$ 463,250                               | \$ 455,325 | \$ (7,925)  | \$ 391,648                               | \$ 379,822 | \$ (11,826) |
| Chabot-Las Positas | \$ 309,831                               | \$ 291,188 | \$ (18,644) | \$ 419,045                               | \$ 420,964 | \$ 1,920    |
| Chaffey            | \$ 233,521                               | \$ 293,718 | \$ 60,198   | \$ 224,381                               | \$ 224,134 | \$ (247)    |
| Citrus             | \$ 215,035                               | \$ 281,869 | \$ 66,834   | \$ 186,518                               | \$ 180,121 | \$ (6,397)  |
| Coast              | \$ 622,716                               | \$ 842,680 | \$ 219,964  | \$ 582,635                               | \$ 562,752 | \$ (19,883) |
| Compton            | \$ 78,038                                | \$ 90,756  | \$ 12,718   | \$ 77,113                                | \$ 72,347  | \$ (4,765)  |
| Contra Costa       | \$ 507,724                               | \$ 537,413 | \$ 29,689   | \$ 510,601                               | \$ 495,272 | \$ (15,330) |
| Copper Mountain    | \$ 17,245                                | \$ 29,333  | \$ 12,088   | \$ 49,023                                | \$ 42,243  | \$ (6,780)  |

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| District           | 2017-18 Local Share Incentive Allocation |              |             | 2018-19 Local Share Incentive Allocation |              |             |
|--------------------|--|--------------|-------------|--|--------------|-------------|
|                    | Original                                 | Revised      | Difference  | Original                                 | Revised      | Difference  |
| Desert             | \$ 121,896                               | \$ 165,939   | \$ 44,043   | \$ 141,059                               | \$ 136,369   | \$ (4,690)  |
| El Camino          | \$ 268,521                               | \$ 357,888   | \$ 89,367   | \$ 235,921                               | \$ 250,481   | \$ 14,560   |
| Feather River      | \$ 16,213                                | \$ 22,820    | \$ 6,607    | \$ 84,883                                | \$ 65,304    | \$ (19,579) |
| Foothill-Deanza    | \$ 582,241                               | \$ 581,938   | \$ (303)    | \$ 627,844                               | \$ 696,874   | \$ 69,030   |
| Gavilan            | \$ 117,677                               | \$ 94,886    | \$ (22,791) | \$ 239,456                               | \$ 307,641   | \$ 68,185   |
| Glendale           | \$ 209,443                               | \$ 267,719   | \$ 58,276   | \$ 219,074                               | \$ 197,937   | \$ (21,137) |
| Grossmont-Cuyamaca | \$ 217,327                               | \$ 331,504   | \$ 114,177  | \$ 313,218                               | \$ 288,773   | \$ (24,444) |
| Hartnell           | \$ 106,539                               | \$ 138,618   | \$ 32,079   | \$ 245,401                               | \$ 313,986   | \$ 68,585   |
| Imperial           | \$ 125,832                               | \$ 160,879   | \$ 35,047   | \$ 113,119                               | \$ 114,182   | \$ 1,064    |
| Kern               | \$ 600,954                               | \$ 527,703   | \$ (73,251) | \$ 520,658                               | \$ 554,553   | \$ 33,895   |
| Lake Tahoe         | \$ 24,188                                | \$ 27,672    | \$ 3,484    | \$ 140,223                               | \$ 135,892   | \$ (4,330)  |
| Lassen             | \$ 21,558                                | \$ 32,832    | \$ 11,274   | \$ 81,875                                | \$ 67,671    | \$ (14,204) |
| Long Beach         | \$ 262,971                               | \$ 343,853   | \$ 80,882   | \$ 264,988                               | \$ 264,396   | \$ (592)    |
| Los Angeles        | \$ 2,181,877                             | \$ 2,191,407 | \$ 9,530    | \$ 1,743,845                             | \$ 1,687,655 | \$ (56,190) |
| Los Rios           | \$ 1,171,359                             | \$ 1,083,505 | \$ (87,854) | \$ 1,176,321                             | \$ 1,242,473 | \$ 66,152   |
| Marin              | \$ 40,173                                | \$ 56,148    | \$ 15,975   | \$ 94,226                                | \$ 84,251    | \$ (9,975)  |
| Mendocino-Lake     | \$ 49,392                                | \$ 68,717    | \$ 19,326   | \$ 88,875                                | \$ 81,820    | \$ (7,055)  |

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| District        | 2017-18 Local Share Incentive Allocation |            |              | 2018-19 Local Share Incentive Allocation |              |             |
|-----------------|--|------------|--------------|--|--------------|-------------|
|                 | Original                                 | Revised    | Difference   | Original                                 | Revised      | Difference  |
| Merced          | \$ 110,145                               | \$ 201,142 | \$ 90,997    | \$ 198,109                               | \$ 190,877   | \$ (7,232)  |
| Mira Costa      | \$ 230,455                               | \$ 177,521 | \$ (52,934)  | \$ 225,207                               | \$ 200,622   | \$ (24,584) |
| Monterey        | \$ 121,582                               | \$ 110,060 | \$ (11,521)  | \$ 208,901                               | \$ 225,564   | \$ 16,664   |
| Mt. San Antonio | \$ 780,923                               | \$ 513,075 | \$ (267,847) | \$ 342,625                               | \$ 346,940   | \$ 4,315    |
| Mt. San Jacinto | \$ 118,493                               | \$ 183,177 | \$ 64,684    | \$ 182,155                               | \$ 174,140   | \$ (8,015)  |
| Napa Valley     | \$ 59,011                                | \$ 97,419  | \$ 38,408    | \$ 128,076                               | \$ 120,252   | \$ (7,824)  |
| North Orange    | \$ 788,219                               | \$ 658,632 | \$ (129,586) | \$ 585,670                               | \$ 527,671   | \$ (57,998) |
| Ohlone          | \$ 84,780                                | \$ 110,500 | \$ 25,720    | \$ 197,773                               | \$ 247,615   | \$ 49,842   |
| Palo Verde      | \$ 118,925                               | \$ 64,227  | \$ (54,698)  | \$ 132,760                               | \$ 120,748   | \$ (12,011) |
| Palomar         | \$ 303,061                               | \$ 336,800 | \$ 33,739    | \$ 347,476                               | \$ 356,529   | \$ 9,053    |
| Pasadena        | \$ 260,393                               | \$ 419,792 | \$ 159,399   | \$ 313,208                               | \$ 297,289   | \$ (15,919) |
| Peralta         | \$ 321,617                               | \$ 373,523 | \$ 51,905    | \$ 510,471                               | \$ 439,218   | \$ (71,254) |
| Rancho Santiago | \$ 1,045,409                             | \$ 622,677 | \$ (422,732) | \$ 732,077                               | \$ 1,186,310 | \$ 454,233  |
| Redwoods        | \$ 60,549                                | \$ 103,105 | \$ 42,555    | \$ 121,009                               | \$ 108,132   | \$ (12,877) |
| Rio Hondo       | \$ 239,678                               | \$ 267,496 | \$ 27,818    | \$ 240,556                               | \$ 331,625   | \$ 91,069   |
| Riverside       | \$ 483,544                               | \$ 486,557 | \$ 3,012     | \$ 554,353                               | \$ 518,406   | \$ (35,947) |
| San Bernardino  | \$ 196,491                               | \$ 322,156 | \$ 125,664   | \$ 306,262                               | \$ 293,331   | \$ (12,931) |

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| District              | 2017-18 Local Share Incentive Allocation |              |              | 2018-19 Local Share Incentive Allocation |              |             |
|-----------------------|--|--------------|--------------|--|--------------|-------------|
|                       | Original                                 | Revised      | Difference   | Original                                 | Revised      | Difference  |
| San Diego             | \$ 1,768,557                             | \$ 1,138,959 | \$ (629,598) | \$ 1,298,616                             | \$ 1,219,779 | \$ (78,838) |
| San Francisco         | \$ 667,383                               | \$ 389,758   | \$ (277,625) | \$ 576,544                               | \$ 499,171   | \$ (77,373) |
| San Joaquin Delta     | \$ 508,426                               | \$ 452,548   | \$ (55,879)  | \$ 276,597                               | \$ 269,142   | \$ (7,455)  |
| San Jose-Evergreen    | \$ 180,122                               | \$ 263,050   | \$ 82,928    | \$ 280,211                               | \$ 267,352   | \$ (12,859) |
| San Luis Obispo       | \$ 95,177                                | \$ 160,217   | \$ 65,040    | \$ 196,428                               | \$ 171,508   | \$ (24,920) |
| San Mateo             | \$ 391,170                               | \$ 372,695   | \$ (18,474)  | \$ 411,693                               | \$ 390,810   | \$ (20,883) |
| Santa Barbara         | \$ 193,685                               | \$ 282,253   | \$ 88,567    | \$ 310,632                               | \$ 281,194   | \$ (29,438) |
| Santa Clarita         | \$ 426,515                               | \$ 309,317   | \$ (117,198) | \$ 342,590                               | \$ 426,160   | \$ 83,570   |
| Santa Monica          | \$ 244,725                               | \$ 325,840   | \$ 81,114    | \$ 331,328                               | \$ 308,833   | \$ (22,496) |
| Sequoias              | \$ 211,185                               | \$ 214,118   | \$ 2,933     | \$ 199,341                               | \$ 186,873   | \$ (12,468) |
| Shasta-Tehama-Trinity | \$ 139,415                               | \$ 163,913   | \$ 24,498    | \$ 175,697                               | \$ 162,323   | \$ (13,374) |
| Sierra                | \$ 268,273                               | \$ 313,394   | \$ 45,121    | \$ 223,516                               | \$ 233,893   | \$ 10,377   |
| Siskiyou              | \$ 25,950                                | \$ 47,134    | \$ 21,184    | \$ 185,400                               | \$ 186,158   | \$ 758      |
| Solano                | \$ 124,721                               | \$ 141,553   | \$ 16,831    | \$ 161,753                               | \$ 143,062   | \$ (18,690) |
| Sonoma                | \$ 718,811                               | \$ 410,518   | \$ (308,293) | \$ 435,048                               | \$ 424,950   | \$ (10,098) |
| South Orange          | \$ 572,775                               | \$ 496,889   | \$ (75,886)  | \$ 461,080                               | \$ 419,469   | \$ (41,611) |
| Southwestern          | \$ 212,241                               | \$ 325,666   | \$ 113,425   | \$ 233,570                               | \$ 246,260   | \$ 12,690   |

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| District            | 2017-18 Local Share Incentive Allocation |            |             | 2018-19 Local Share Incentive Allocation |            |             |
|---------------------|--|------------|-------------|--|------------|-------------|
|                     | Original                                 | Revised    | Difference  | Original                                 | Revised    | Difference  |
| State Center        | \$ 550,950                               | \$ 670,852 | \$ 119,902  | \$ 606,010                               | \$ 606,985 | \$ 975      |
| Ventura             | \$ 392,700                               | \$ 533,691 | \$ 140,991  | \$ 473,122                               | \$ 437,495 | \$ (35,627) |
| Victor Valley       | \$ 108,155                               | \$ 171,508 | \$ 63,353   | \$ 172,464                               | \$ 161,670 | \$ (10,794) |
| West Hills          | \$ 148,984                               | \$ 146,253 | \$ (2,731)  | \$ 162,248                               | \$ 140,237 | \$ (22,010) |
| West Kern           | \$ 98,721                                | \$ 74,991  | \$ (23,730) | \$ 98,232                                | \$ 91,295  | \$ (6,937)  |
| West Valley-Mission | \$ 192,528                               | \$ 181,190 | \$ (11,338) | \$ 322,810                               | \$ 291,822 | \$ (30,988) |
| Yosemite            | \$ 339,827                               | \$ 364,031 | \$ 24,204   | \$ 355,996                               | \$ 345,969 | \$ (10,027) |
| Yuba                | \$ 130,887                               | \$ 188,831 | \$ 57,944   | \$ 195,880                               | \$ 185,054 | \$ (10,826) |

**Exhibit 2: Regional Share Strong Workforce Program incentive funding revisions**

| Region               | 2017-18 Regional Share Incentive Allocation |              |              | 2018-19 Regional Share Incentive Allocation |              |              |
|----------------------|---|--------------|--------------|---|--------------|--------------|
|                      | Original                                    | Revised      | Difference   | Original                                    | Revised      | Difference   |
| Bay Area             | \$ 3,104,836                                | \$ 2,875,843 | \$ (228,993) | \$ 3,383,541                                | \$ 3,679,922 | \$ 296,381   |
| Central/Mother Lode  | \$ 1,712,707                                | \$ 1,767,759 | \$ 55,051    | \$ 1,638,266                                | \$ 1,590,620 | \$ (47,645)  |
| Inland Empire/Desert | \$ 951,981                                  | \$ 1,175,076 | \$ 223,095   | \$ 1,175,755                                | \$ 1,157,104 | \$ (18,651)  |
| Los Angeles          | \$ 3,470,005                                | \$ 3,676,680 | \$ 206,675   | \$ 3,071,779                                | \$ 2,878,298 | \$ (193,480) |
| North/Far North      | \$ 1,504,740                                | \$ 1,610,884 | \$ 106,144   | \$ 1,747,988                                | \$ 1,805,286 | \$ 57,298    |
| Orange               | \$ 2,018,759                                | \$ 1,747,252 | \$ (271,507) | \$ 1,625,893                                | \$ 1,797,468 | \$ 171,575   |
| San Diego/Imperial   | \$ 1,905,386                                | \$ 1,647,553 | \$ (257,833) | \$ 1,795,311                                | \$ 1,617,430 | \$ (177,880) |
| South Central Coast  | \$ 1,038,251                                | \$ 1,205,620 | \$ 167,369   | \$ 1,268,136                                | \$ 1,180,538 | \$ (87,598)  |