



ACCOUNTABILITY. TRANSPARENCY. SIMPLICITY.

South Central Coast Regional Consortium (SCCRC)

MEMORANDUM

February 19, 2021

TO: South Coast Regional Consortium CTE Deans, SWP grant leads, and SWP fiscal analysts

FROM: Luann Swanberg, Director/Chair SCCRC and Diane Hollems, SCCRC Co-chair

RE: Strong Workforce Program, Round 5, SWP 2.0 guide and Invoicing Instructions

The January 5, 2021 Chancellor's Office Guidance Memo addresses elements for Round 5 SWP funds and input to SWP 2.0 in NOVA. The region has obtained an extension for inputting SWP Round 5 **Regional Projects** into SWP 2.0 until close-of-business on February 25th. Access the Guidance Memo [HERE](#). Additional language from the memo:

Going forward in SWP 2.0, documentation of actual expenditures by allocation year will be a standard requirement for fiscal reporting by colleges. Hold Back of Funds Beginning in FY 2021-22, SWP allocations will be held back for Regions or Districts unable to spend down SWP funds within a two-year period. Regions or Districts will be required to provide a spend down plan for unspent expired funds, show a satisfactory spend rate, and demonstrate program outcomes progress for held back funds to be released.

The region has engaged Tessa Miley as our NOVA consultant to help districts/colleges with the closeout of Rounds 1-4 and the navigation of SWP 2.0 for Round 5 going forward so let the Regional Chairs know if you need her support.

Please also note that our region's Center of Excellence can provide LMI support for Round 5 projects. Please email Adele Hermann at ahermann@vcccd.edu or Drew LaFave at alafave@vcccd.edu.

Beginning with the invoicing to the fiscal agent for Round 5 SWP Regional Funds, we will no longer require Participation Agreements as backup for the invoice. Rather, you must append the respective certified NOVA project plan.

Please let us know if you have any questions or need further help.

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